

**VALLEY MAINTENANCE CORPORATION
PO BOX 219, Divide, Colorado 80814-0219**

Minutes -- Board Meeting 11/16/2023

Board Members Attending: Bill Burton, Greg Koetter, Jay Oliver, Nick Schwind, Kenny Case and Cindy Blakesley

1. Meter Reads: Meter readings need to be done on the 20th or 21st of the month. No one has been able to reach Grant to confirm he will be doing the meters this month. Could check with Andre about a list of remotes and help with run through of where they are located. Also need a list of remotes that need to be moved. There are still 10-15 remotes that have not been moved. Greg could help on Monday the 20th. Kenny could have Angie help. They could meet 8 a.m. Greg will pick up an old meter sheet. Will need to determine and make notes on where the meter remotes are located. Ultimately will need to make an EXCEL sheet for WSDM. This month, once we have the reading, Bill will scan and email to office. Note: The Henderson's, on Pike View have moved out.

2. Violations: a. Readings need to be done on the System 2 treatment plant daily. This has not been done.

3. Replace mains System 2: There are no curb stops or shut-off valves for the Stinson's property? Owner reported there is low pressure at 350 Pike View, Kenny will check on later this morning.

4. Tank on System 2: May be grant money available to help replace the storage tank on System 2. There is also grant money available for replacing lead piping. Could check with WSDM about applying for grants. Still need to check in with GMS about using a standing-pipe tank. With gravity feed may need to be 60-100-foot tall? Versus a pressure pump system but need 5000 gallon/hour? To check if any history of lead or galvanized piping every used on any of the Systems.

4. Other operations projects: a. Still working on better monitoring for the Shadow Lake well. Kenny has spoken with CORE and they will need to contact their engineering department with regards to the electrical set up for Shadow Lake Well. There is no time line on when CORE may get back to us. The County has approved the electrical changes. b. A \$700 charge was placed on the corporate credit card to get heater, lights and other electrical materials needed. Jay moved that we allow \$1500 for credit card account. Nick seconded motion. Motion carried. c. Kenny has not been receiving the emails from UNCC about notification calls for VMC locates. There must have been a glitch with the transfer for email notifications. That should now be resolved and going to

Kenny's email. **d.** Discussed changing over email access to WSDM. Will need to change password to allow access. However, agreed that Board Members also need to retain access, so not exclusive. Will need to set a protocol on how we want email handled and access. Discussed having members contacted on email when there are outages. Will need to make certain we can obtain email addresses for all users to supply to WSDM. Still need to hear back from WSDM if they ever received Chloe P. check, or if she needs to re-issue her payment. Also continue checking on the potential over charge to David and Amy Browns last billing statement.

Operations Report (Kenny): **a.** System 1 is running fully off the Shadow Lake Well. New timers are being used. The chlorine pump broke down and has been fixed. Need to order a back-up pump. This will cost \$700-1500. Board approved ordering another pump. **b.** Are checking into using radio control for monitoring the Wells. It will likely cost \$10,000/site to implement. Would need cameras, level sensors, set-points for all wells, pressure transducers and controls. Board authorized checking into coat for setting up for 3-4 sites. **c.** Are getting set up to fix the valve on the System 1 storage tanks. Is currently set for November 27, 2023. This would be a good time to see if WSDM can use this as a trial run to contact customers and let them know there will be a scheduled outage. **d.** Water calls for release from the lake are being answered. Kenny is meeting with the Water Commissioner to make certain we have the protocols in place.

Meeting Adjourned

Cindy Blakesley
Secretary